



SUBHAULER/CARRIER REGISTRATION REQUIREMENTS

Thank you for showing interest in working with us at Osterkamp Transportation Group! We are excited to partner with you. Please review our requirements & visit the link below to get registered through our Registry Monitoring Insurance Services portal (RMIS).

New Subhauler/Carrier: <https://osterkampcarriers.rmissecure.com/s/reg/GeneralRequirementsV2.aspx>

Existing Subhauler/Carrier: <https://osterkampcarriers.rmissecure.com/c/std/carrier/Login.aspx>

ALL REQUIREMENTS MUST BE MET TO BE ADDED TO OUR DISPATCHING SYSTEM

1. Insurance

RMIS will send an e-mail to your insurance producer requesting certificate reflecting:

- a. \$1,000,000 primary auto liability *combined single limit*
- b. \$100,000 cargo liability
- c. Workers Comp/Employer's liability coverage is **MANDATORY** for **ALL carriers** with more than 1 driver under their DOT (*regardless of state, no exceptions*)

Please make sure your producer submits certificate to the RMIS email: transportation@truckstop.com

2. Payment method

Please provide acct#/routing# when prompted under **"Carrier Payment Information"** or by uploading a PDF of one of the following to your **"Documents"** section:

- a. Direct payment to Carrier?
 - i. VOIDED Check
 - ii. ACH/Direct Deposit slip

****Banking information must match Name & Address provided on RMIS registration****

- b. Factoring company?
 - i. Provide Notice of Assignment (or Receivables) from Factoring company reflecting banking info

3. Proof of Drug & Emission Compliance upload under **"Documents"**

- a. Carrier must present Proof of Enrollment in a DOT Random Drug Testing Program
- b. Current "California Air Resources Board," (CARB) Certificate (*if based on California*)

UPDATE WILL FOLLOW AFTER COMPLETE REGISTRATION IS REVIEWED & APPROVED

Once you have received confirmation of addition, please submit all signed BOL, Invoice, & Load Confirmations to:

IMAGING@OSTERKAMPGRP.COM

PLEASE NOTE THAT IF ALL REQUIRED DOCUMENTATION IS NOT SUBMITTED DURING INITIAL APPLICATION AS INDICATED IN THE INSTRUCTIONS ABOVE, APPROVAL **PROCESS MAY BE DELAYED UP TO 48 HOURS** AFTER MISSING DOCUMENTS ARE PROVIDED



CONTACTS

RMIS ASSISTANCE

[Sarai Hernandez](#)

RMIS Customer Service Rep

Email: saraihernandez@truckstop.com

Phone: (818) 431-4337

Monday - Friday: 6:00AM - 3:00PM PST with Lunch: 11:00 am –12:00 pm PST

LOAD PAPERWORK SUBMISSION

Email: IMAGING@osterkampgrp.com

SETTLEMENTS & SUBHAULS

Email: Settlements@osterkampgrp.com

Phone: (909) 517-2805

RECRUITING *if you have not met with a broker*

Email: Recruiting@osterkampgrp.com

Phone: (800) 716-3144

PLEASE NOTE THAT IF ALL REQUIRED DOCUMENTATION IS NOT SUBMITTED DURING INITIAL APPLICATION AS INDICATED IN THE INSTRUCTIONS ABOVE, APPROVAL **PROCESS MAY BE DELAYED UP TO 48 HOURS** AFTER MISSING DOCUMENTS ARE PROVIDED